



# BYLAWS of AUCKLAND UNDERWATER HOCKEY INC.

This document contains the Bylaws, policies and procedures of Auckland Underwater Hockey Incorporated (AUH Inc.) and determined by the Executive Committee in accordance with the Constitution:

*Clause 27.1: "The Executive Committee may from time-to-time make, alter or rescind bylaws for the general management of AUH Inc., so long as these are not contrary to the Constitution or to the provisions of law. All such bylaws shall be binding on members of AUH Inc. A copy of the bylaws for the time being, shall be available for inspection by any member on request to the Secretary."*

If there are conflicts between these Bylaws and the Constitution, the Constitution takes precedence.

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## Membership Categories

### Rationale

Relevant clauses in the Constitution:

3.1 *Membership may comprise different classes of membership as decided by AUH Inc.*

### Purpose

To define the membership structure.

### Policy

1. Members of AUH Inc. are either
  - a) members of Clubs affiliated to AUH Inc., or
  - b) direct members of AUH Inc.
2. Membership Categories:

Category	Description
<b>School Student</b>	School students (up to year 13) who are members of an Affiliated Club
<b>Tertiary Student</b>	Tertiary students, not in full time paid employment, who are members of an Affiliated Club
<b>Adult</b>	Non-students who are members of an Affiliated Club.
<b>Non-playing Member</b>	Non-playing volunteers who may or may not be members of an Affiliated Club. This category is for non-playing members who wish to vote at AUH general meetings, be eligible for AUH committee roles
<b>AUH Life Member</b>	From time to time AUH may award Life Membership
<b>Affiliated Club</b>	Clubs affiliated to Auckland Underwater Hockey

3. Clubs currently affiliated to AUH Inc. are:
  - a) Fins Underwater Hockey Club
  - b) Pakuranga Underwater Hockey Club
4. All members of AUH Inc. must be affiliated to UWH NZ.

Adopted by Resolution of the Executive Committee of Auckland Underwater Hockey Inc. on 7/3/2017
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## Membership Fees

### Rationale

Relevant clauses in the Constitution:

*17.1 The annual subscription shall be fixed or determined at the Annual General Meeting provided that any proposal to change the subscription shall be given by Notice of Motion in accordance with the terms of the Constitution. All subscriptions shall be due on the 1st January in each year.*

### Purpose

To define the membership fee structure, excluding tournament fees, and to record the current AUH Inc. Annual Subscription.

### Policy

1. Membership fee structure and Annual Subscription are defined on the next page:
2. Pro-rata of Annual Subscription for part-year participation may be considered on a case-by-case basis, upon application to and at the discretion of the Treasurer.
3. AUH Inc. hires and pays for the pool space at WestWave for Wednesday nights, and Manurewa for Tuesday and Thursday nights. An extra charge will be levied on players (via Clubs) for pool hire outside of these times or for other facilities.
4. Levies for tournaments are determined and charged separately.

Adopted by Resolution of the Executive Committee of Auckland Underwater Hockey Inc. on 13/2/2018

2018 Annual Subscription approved by AGM on 20/05/17



## 2018 Membership fee structure and Annual Subscription

			AUH Inc Annual Subscription (AGM Approval needed to set)	AUH Standard playing fee	UWH NZ Pass through charge
Membership Category	Member of Affiliated Club?	Total Fee to pay to AUH.	Operating Costs Incl equipment, referee and sport development costs.	Standard season pool hire costs (fixed charge) <sup>1</sup>	UWH NZ Affiliation Fee 2018  For attendees at UWH NZ events <sup>2</sup>
School Student	No	Nil	College Sport charge direct to schools	College Sport charge direct to schools	\$10 (UWH NZ direct charge to schools)
	Yes	\$150	\$20	\$110	\$20
University Student	Yes	\$250	\$90	\$120	\$40
Adult	Yes	\$250	\$90	\$120	\$40
Non-playing Member	N/a	\$21	\$20	\$0	\$1
AUH Life Member	N/a	\$40	\$0	\$0	\$40 <sup>3</sup>
Affiliated Club					\$100

<sup>1</sup> WestWave Wednesday, Manurewa Tuesday (outside of Schools competition) and Thursday. Forecast and set annually.

<sup>2</sup> Includes: players, coaches and managers attending tournaments. Includes: Attendees at UWH NZ Referee and Coaching courses; Pro Ref candidates for UWH NZ and international tournaments.

<sup>3</sup> Underwater Hockey NZ Life Member pays \$0 affiliation fee.



## U18 members attending “away” tournaments

### Rationale

The Health and Safety of Members is important to AUH Inc. Northern Region representative teams can comprise of players under 18 years old, including school children. Where these young adults are not under the supervision of their school, AUH Inc. has a duty of care to those players who are not travelling with their legal guardians.

### Purpose

To ensure that appropriate pastoral care measures are in place for all members under the age of 18 years who are participating Northern Region representative teams in “away” tournaments.

### Policy

1. The Team Manager is the Responsible Person for any U18 team members (except for those who are under the direct care of their legal guardian(s).
2. A Consent form is to be completed by a legal guardian for each U18 team member, using the standard AUH Inc. template.
3. Vehicles transporting U18 team members must be have a current Warrant of Fitness and Vehicle Licence (rego).
4. Drivers of vehicles transporting U18 team members must have held a (current) full drivers licence, and must not consume alcohol prior to (any time that day) or during travel.
5. Alcohol must not be provided to U18 players.

Adopted by Resolution of the Executive Committee of Auckland Underwater Hockey Inc. on 7/03/2017
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## Representative Team support

### Rationale

AUH Inc. provides financial support to teams officially representing the Auckland region.

### Purpose

To specify the amount of funding provided annually to Representative Teams

### Policy

1. Auckland Representative Teams which receive financial support from AUH Inc. are:
  - Up to 4 teams representing Auckland at the national U18 Interzone Championships.
  - Up to 4 teams representing Auckland at the national Interzone Championships (Regionals)
2. Each named Representative Team receives \$1,000 per annum as a contribution to team costs, inclusive of pool hire costs.
3. Deviations from this policy requires approval by resolution by the Executive Committee (or by a General Meeting).

Adopted by Resolution of the Executive Committee of Auckland Underwater Hockey Inc. on 14/08/2017
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## Communications

### Rationale

The Executive Committee need to maintain open, accurate, complete and timely communication with Members, and from time to time, with external parties.

### Purpose

To define standard and agreed communication channels and protocols.

### Policy

1. Website: The internet website of AUH Inc <https://www.aucklandunderwaterhockey.com/> shall be the official communication channel, and link to important documentation for members, including notices of General Meetings and other governance communications.
2. Facebook: The AUH Facebook page <https://www.facebook.com/groups/147051552020960/> is a useful communication channel, however, it is not to be relied upon for statutory or other governance related communications to members.
3. Domain name: AUH Inc. shall maintain its licence to the domain name [www.aucklandunderwaterhockey.com](http://www.aucklandunderwaterhockey.com)
4. The Secretary of AUH Inc. is to be copied in on all correspondence addressed to Auckland Underwater Hockey or related to Auckland Underwater Hockey official business.
5. Media comment: The President of AUH Inc. (or his or her delegate) is the only person who may comment to media on official AUH business.

Adopted by Resolution of the Executive Committee of Auckland Underwater Hockey Inc. on 14/08/2017
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